

## Youth Intern

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**Summary Statement:** Home ReSource is a non-profit community sustainability center. We work with, in, and for the community to reduce waste and build a more vibrant and sustainable local economy. We collect and sell reusable materials, channel materials to those in need, provide meaningful work opportunities, and educate & inspire to promote a sustainable future.

**Role:** Home ReSource's Youth Internship Program (YIP) is for high school-aged people seeking job experience as it relates to sustainability or trades. This position has a two fold role; support the day-to-day operations of the store, and engage in education opportunities with our community partners. Youth Interns will be working in our yard, accepting and processing donations, providing customer service, and assisting with department clean ups. They will also be meeting with other sustainability oriented organizations to learn about their programs.

**Reports to:** Youth Coordinator

### General Responsibilities:

- Demonstrate good work habits, including punctuality and the ability to prioritize multiple tasks effectively
- Be adaptable to rapidly changing circumstances
- Work cooperatively with other interns and Home ReSource staff
- Communicate respectfully with other interns, Home ReSource staff, customers, and community partners
- Accept, act on, and offer constructive criticism
- Remain aware of safety concerns and make safe choices in changing conditions

### Position Responsibilities:

- Evaluate donated materials according to current acceptance policies
- Process, sort, and stock donations in a safe manner
- Come to work with a learning mindset

### Skills Required:

- Problem-solving and conflict resolution skills
- Willingness to learn and ask questions

### Essential Functions:

- Be able to be on your feet and moving for long periods of time (at least 4 hours a day) in all weather conditions
- Ability to learn to recognize and maintain a safe working environment
- Able to lift and move heavy or awkward building materials

**Pay and Hours:** \$12 / hour, 8 hours a week for an 8-week term. Term will run from April 4th - May 25th, 2024. Our schedule is Thursdays and Fridays from 4:00 PM - 6:00 PM and Saturdays from 11:00 AM - 3:00 PM. Start times on weekday workdays may vary based on when you get out of school.

**How to Apply:** Submit your application to [bev@homesource.org](mailto:bev@homesource.org) or drop it off in the store at 1515 Wyoming St by March 15th, 2024. Applying early is encouraged. We will begin reviewing applications and conducting interviews March 1st.

*In order to provide equal employment and advancement opportunities to all individuals, employment decisions at Home ReSource will be based on merit, qualifications, and abilities. Home ReSource does not discriminate in*



*employment opportunities or practices because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, marital status, military status, or mental or physical disability.*

*Home ReSource is committed to providing a safe environment that is free of discrimination and harassment. It is against Home Resource's policy to engage in verbal or physical conduct that denigrates or shows hostility or aversion toward any individual because of their race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, marital status, military status, or mental or physical disability.*