

**Home ReSource  
Donated Materials Tracking**

**Acknowledgement of Participation**

By signing below to enroll in the Home ReSource Donated Materials Tracking, I acknowledge the following:

- Donated Materials Tracking is a free program provided by Home ReSource.
- The Program's tracking renews each calendar year, beginning January 1<sup>st</sup> and ending December 31<sup>st</sup>.
- Home ReSource will keep a detailed log of my donations along with corresponding digital photos.
- A formal letter will be issued at the end of each calendar year (no later than January 31<sup>st</sup>) acknowledging my donations and providing information on claiming charitable deductions. It will be accompanied by a donation receipt including dates and details of donations made along with corresponding digital photos to be used if I choose to get my donations appraised.
- Home ReSource will not appraise the value of my donated items. If I believe the items may total more than \$5,000.00 in value, I will contact a third-party appraiser to review my file.
- If I obtain a third-party appraisal and a signed IRS Form 8283, Home ReSource will complete Part IV and return it to me within 15 business days of receiving them to file with my tax return.
- I understand that Home ReSource is not a tax professional and as such cannot advise me in the value of a tax deduction.
- I understand that I will not receive any goods or services in exchange for my donations.
- Home ReSource is a 501c(3) nonprofit organization, Tax ID 90-0125541, and my donation is tax-deductible to the fullest extent of the law.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Business: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_ Email: \_\_\_\_\_

**Return completed forms to [tracking@homeresource.org](mailto:tracking@homeresource.org) or drop it by Home ReSource at 1515 Wyoming St.**

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*FOR OFFICE USE ONLY:*

Manager Accepting Application: \_\_\_\_\_ Date: \_\_\_\_\_